

JOB DESCRIPTION

Position Title: **Residential Care Attendant** **PART TIME**
Level II HSW

Reports To: Manager or designate Salary Range:

Position Summary:

Personal Care Attendants provide home support services for individuals and families on an ongoing basis or during periods of incapacitation or convalescence. They perform personal care duties in private residences, or provide supplementary services in an institutional setting. These services can include bathing, other personal care duties, cleaning, transportation, shopping, cooking, laundry, and other light duties or minor home maintenance activities. The aim of your activities will be to promote and maintain the physical, psychological and social well being of clients.

Knowledge, Skills & Abilities Required:

- Strong customer service focus
- Must be respectful of the needs and privacy requirements of the client
- Skill working with seniors and their families required
- Proficient in transfers (bed, wheelchair, etc.), bathing, feeding and other personal care duties.
- Proficient at all housekeeping duties, including: cleaning, shopping, cooking, laundry, and minor home maintenance activities.
- Self-motivated individual
- Must be dependable
- Highly organized and capable of working in a fast paced environment
- Handle change well
- A team player that has the ability to accept responsibility, and to cooperate and communicate with others to accomplish goals
- Excellent time management skills

Additional Qualifications:

- Must be bondable
- Must have current Standard Level First Aid and Level C CPR certification
- Must have completed Food Safe
- We require a current, clear criminal record check
- Must possess a valid drivers license and third-party legal liability insurance of at least one million dollars
- A TB test and Hepatitis and influenza immunization are highly recommended
- Ability to communicate by email an asset

Education & Previous Experience:

- Minimum of a grade twelve completion, or equivalent.
- Home Support/ Resident Care Attendant certification required
- Minimum of three years work experience dealing with seniors.